



# **Secure Flight Program**

### Introduction

Secure Flight is a Transportation Security Administration (TSA) program to conduct uniform prescreening of passenger information against Federal Government watch lists for all covered U.S. and foreign flights into, out of, and within the United States.

For additional information about TSA's Secure Flight program and FAQs associated with the program visit <a href="https://www.tsa.gov/stakeholders/secure-flight-program">https://www.tsa.gov/stakeholders/secure-flight-program</a>.

For this information paper, "you" refers to a traveler; however, the actions described also apply to anyone who creates travel documents for you (e.g., Non-DTS Entry Agent, travel clerk).

## DTS Functionality

After creating your itinerary, if you require air reservations DTS prompts you to provide TSA information. When searching for your first flight request in the **Reservations** module, DTS displays an identification screen (Figure 1). DTS pulls data from your profile and automatically populates information on the screen. If a field is blank in your DTS profile, the corresponding field of the TSA Info screen is also blank.

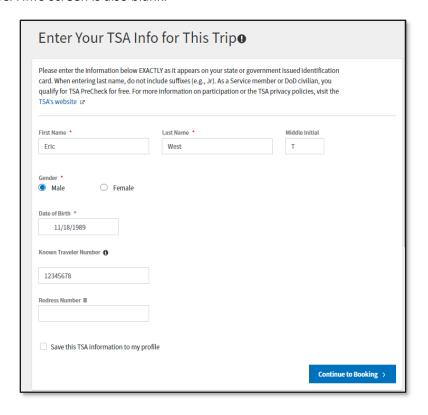


Figure 1: Enter Your TSA Info for This Trip Screen

### DTS Functionality (continued)

Review the data for accuracy, then make any necessary changes to your Secure Flight Personal Data (SFPD) information making sure that it reflects the content of the State- or Federal Government-issued identification you plan to use at airport security.

Most of the information on this screen is self-explanatory, but two items require further explanation:

- Known Traveler Number You must enter your DoD ID number in this field to
  participate in the TSA PreCheck program. You can find your DoD ID number on the back
  of your Common Access Card.

Note: Do not include rank, titles, or suffixes such as "SGT", "Ms.", "III", or "Jr." in any field.

The TSA PreCheck program offers expedited security screening for uniformed members and DoD civilians at participating airports. TSA PreCheck allows participants to keep their shoes, belt, and light jacket on; as well as to leave laptops and 3-1-1 compliant liquids in carry-on bags.

You can save changes to your SFPD information to your DTS profile directly from the **Enter Your TSA Info for This Trip** screen.

For more details regarding DTS documents, see <u>DTS Guide 2: Authorizations</u> and <u>DTS Guide 3: Vouchers.</u>

### Frequently Asked Questions

#### How does DTS collect SFPD? What does it do with SFPD?

- a. DTS collects SFPD directly from your traveler profile. The system sends it electronically to your Travel Management Company (TMC) during the booking process. The TMC forwards it to TSA to assist with passenger screening.
- 2. Do I need to provide this information every time I book travel?
  - a. You must provide the information every time you book air travel. You do not need to provide it when making other types of reservations.
- 3. Will I be asked for this information only when booking air travel?
  - a. Yes.

#### Resources

The DTMO website provides a number of travel resources. To see the full list, go to the main *Training* page and search the *Training Search Tool*.